

**Warm Hub Grant 2024\_25:**

**Description of the Grant Fund and Criteria**

“Warm Hubs are intended as places in local communities where people can find a safe, accessible and warm environment during the day to help reduce the cost of heating their own homes and to help those facing extreme fuel poverty this winter”. (https://www.gov.wales/written-statement-funding-warm-hub). Warm Hubs can be set up in a number of different venues such as local authority venues, community councils, faith groups, sports clubs, community centres.

The aim of the funding is to support to community organisations in Bridgend County Borough who are currently providing a warm hub to continue or extend their current activities and new organisations that want to set up a warm hub. The Warm Hub Grant is being administered by BAVO, the umbrella body for all local community and voluntary groups in Bridgend County, and is funded by Welsh Government and Bridgend County Borough Council.

**Who is eligible for the grant?**

The Warm Hub Grant is available to community or voluntary groups basedor serving the communities of Bridgend County Borough.

**What will the scheme fund?**

This is mainly a revenue grant scheme although small capital items will be considered.

You can apply for the maximum grant of up to £2000.00.

Grants can be used to purchase capital items to expand or improve delivery such as:

* Heating Bills
* Food and refreshments but may extend to more substantive meals
* Small kitchen appliances
* Energy bills
* Activity costs such as exercise, art, cultural
* Advice and support services to those who attend, this can be for example advice and support on financial matters, health and well-being or digital accessibility.

The fund will welcome match funding applications but this is not a requirement. Match funding can include ‘in kind’ support such as volunteer time and/or financial support such as income or funding from other sources.

**How will my application be assessed? We consider...**

1. Whether the applicant is an organisation either based in Bridgend County Borough or serving the communities of the borough.
2. How will the project will benefit the immediate community and residents?

1. How will the project benefit your organisation?
2. Will the project encourage new members and involve more people from the specific community of benefit? Tell us why you think this.
3. Is the project value for money?
4. Is there a clear timescale for the project and use of the funding?
5. Is the group a member of BAVO?

The panel will not consider retrospective applications. So, if items have already been ordered, purchased or work has been committed, started or completed your application will be ineligible.

### What are the terms and conditions of the grants?

If your application is successful, you will be offered a grant subject to accepting the conditions in the offer letter:

* You must have a dedicated bank or building society in the name of your community group or are working through an organisation that has one. Two unrelated signatories must be required for each payment/purchase authority.
* You will need to provide BAVO with copies of all dated invoices and receipts and an end of a project report/case study that tells us how many people have benefitted and the difference made (photo’s if possible). We can help you with this.
* We may visit you to monitor progress or celebrate the success of the project.
* This grant will be paid 100% up front.
* If you have received any grant from BAVO before and failed to provide reports/receipts as required, you will not be eligible for funding from this scheme.
* All projects must be completed and monies spent by **31 March 2025** and reports submitted at that time

**How do I apply?**

* Complete the form as succinctly as possible but help us understand what you want to deliver or achieve and what benefits that bring to the community.
* The panel consider value for money so that funding can be spread widely amongst local groups. Please consider the reasonableness of the quotes provided.
* Submit your application on line by 3/01/25. The link is below:

* The application has to be completed in one session. The information you will need is listed at the end of this form.
* Make sure you receive an email acknowledgement that your application has been received by us. We will also send you a copy of your application. If you do not receive one, it is **your** responsibility to contact us. Your application may not have been received and will not be considered if you have not received an acknowledgement.

**When will I know the outcome of my application?**

* We aim to let groups know of the decision by 10/01/25.
* Please do NOT contact us to check the outcome of your application;
* Signed grant terms and condition letters need to be signed and received by BAVO before any funding will be released;

We offer no guarantee that any or all applications will be funded, or funded in full, the panel’s decision is final. The panel may prioritise local groups who have not received funding in previous years.

**Timeline:**

The Grant Fund opens on 19/12/24

Submit your application on the following link: https://forms.office.com/e/5r5jxX2gVN

The grant fund closes on 03/01/25

No applications will be accepted after this date.

**Further information**

For further support or to find out more about the fund, please contact the Development Team at BAVO on 01656 810400 or email grantsadmin@bavo.org.uk

**Information required to complete the application**

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| Organisation | Full Name  How long has the organisation been running?  What does the organisation achieve? |
| Main applicant | Name  Email address  Phone number |
| Officer of the organisation | Name  Email address  Phone number |
| Staff | Number of staff |
| Volunteers | Number of Volunteers |
| Bank Details | Name of Bank  Name on the Account  Sorting Code  Account Number  Roll number if applicable |
| Budget | Breakdown of the costs you are applying for. |
| Beneficiaries | Number of beneficiaries and how this number is calculated. |
| Type of organisation | Registration number if applicable |
| Documents available | Governing Document  Safeguarding policy  Equal Opportunities Policy  (These documents will be requested later along with a recent bank statement). |
| Area of Benefit | What wards do you cover ? |
| Beneficiaries | Approximate number of beneficiaries and how you calculate this number.  Does the project focus on particular members of the community e.g. carers, young people, older people? |
| Need | What evidence is there of need in the area you serve? |
| Impact | What difference will the funding make to your community? What evidence will you collect? |
| Collaborations | What other organisations do you work with?? |

